

## Job Posting Educator Level 2

**Starting Salary:** \$24.55 per hour

**Location:** Various Sites

**Various Employment Terms Available:**

- Permanent Full-Time (30-35 hours per week)
- Permanent Part-Time (5-29 hours per week)
- Casual (on-call – hours not guaranteed)

This position is based on a Monday – Friday schedule with occasional evenings as per organizational requirements.

OCOF/Nena maintains an ongoing recruitment pool for qualified professionals who are passionate about early learning, inclusion, and community impact.

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**Our Children, Our Future / Nos enfants, notre avenir (OCOF/Nena)** is a mission-driven organization dedicated to meeting the **diverse needs of children, families, and communities** through inclusive, impactful programs and services. Rooted in values and guided by long-term vision, OCOF/Nena operates with a clear focus on positive social change, professional excellence, and sustainable growth.

**Job Summary:**

The Educator Level 2 provides nurturing care and education to young children within a group setting. This position is responsible for designing and delivering developmentally appropriate programs that promote each child's physical, emotional, social, and cognitive growth, while maintaining a safe, inclusive and stimulating learning environment. They operate in accordance with the organization's Program Statement, the Child Care and Early Years Act (CCEYA) and the College of Early Childhood Educators' Code of Ethics and Standards of Practice. This role requires dedication to fostering healthy child development through play, structure, family engagement and professional collaboration.

**Key Responsibilities:**

- Plan, implement, and assess engaging, inclusive learning experiences.
- Foster emotional, social, physical, and cognitive development through play-based learning.
- Support children's daily routines and transitions, including meals, toileting, and rest.
- Cultivate strong relationships with families through daily communication and collaboration.
- Promote diversity and inclusion in all programming and classroom environments.
- Support positive behaviour guidance through redirection, encouragement, and modeling.
- Maintain a safe, clean, and developmentally appropriate environment.
- Collaborate with colleagues, specialists, and families to meet individual learning and care needs.
- Document children's activities and milestones through observations, photos, and learning stories.
- Uphold the highest standards of ethical conduct, professionalism, and confidentiality at all times.

**Qualifications and Skills:**

*I. Education & Certificates*

- Post-Secondary degree or diploma in Education, Recreation & Leisure Services, Child & Youth Worker, Development Services Worker, or Social Services Worker.

- Other degrees or diplomas in a related field may be considered in combination with relevant experience.
- Must be 18 years of age or older.
- Current Standard First Aid and CPR Level C (or willingness to obtain)
- Food Handlers (or willingness to obtain)
- Current Satisfactory Vulnerable Sector Criminal Record Check (within the last six months)

## II. Experience

- Some knowledge of CCEYA, and *How Does Learning Happen?* is an asset.
- Previous experience in a licensed child care setting an asset.

## III. Skills

- Ability to work fluently, orally and in writing, in both official languages, French and English, required at some locations.
- Passion for working with children and fostering their individual growth.
- Strong communication, teamwork and problem-solving skills.
- Excellent interpersonal and organizational skills.
- Excellent verbal and written communication skills.
- Time management and critical thinking skills.
- Decision making and problem-solving skills.
- Conflict resolution skills.

### **Additional Considerations:**

- Work conditions include ability to lift up to 40 lbs, ability to do all of the following: bending, stooping, stretching, squatting, pushing, pulling, sitting, walking and running.
- This position requires considerable flexibility.
- Interactions with children, family members and community partners.
- Noise level can be moderate to loud.

### **How to Apply:**

Please submit cover letter and resume by email to our HR department, or fill out the application at the bottom of the careers page.

By Email: [Hiring@ocof.net](mailto:Hiring@ocof.net)

### **Equity, Accessibility & Recruitment Transparency:**

Our Children, Our Future / Nos enfants, notre avenir (OCOF/Nena) is an equal opportunity employer committed to building an inclusive, diverse, and accessible workplace. We encourage applications from Indigenous, Black, racialized, 2SLGBTQ+, and differently abled individuals, as well as members of equity-deserving communities.

In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), accommodation is available throughout the recruitment and selection process. Applicants are encouraged to make their needs known in advance.

This recruitment process may use automated tools or artificial intelligence to support application screening and candidate review. These tools do not replace human decision-making in the hiring process.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.